

Children's Literacy Instruction and Maintenance RFP

Questions & Responses

Question 1:

Will the Juvenile Welfare Board accept proposals for a K-2 grade band solution?

Answer:

No, the targeted population is for instruction K-8 and maintenance K-12. We encourage collaboration to serve all levels, and effective programming is the priority.

Question 2:

Can an organization serve a smaller subset of K-12 (a few grades perhaps) or is the expectation that a proposer will serve all K-12 in a given proposal?

Answer:

No, the targeted population is for instruction K-8 and maintenance K-12. We encourage collaboration to serve all levels, and effective programming is the priority.

Question 3:

1.13 EVALUATION: The geographic distribution of funding across north, south, and mid-Pinellas County will be considered during the ranking.

- Please provide additional information on the geographic distribution as it affects the RFP scoring. How does serving county-wide affect the scoring?

Answer:

Provider service location will not affect scoring. If during the ranking process the top proposers are not distributed across Pinellas County, the Evaluation Committee may consider recommending a proposer with a lower score in order to increase coverage.

Question 4:

1.6 TECHNICAL ASSISTANCE REVIEW

- Please provide additional information on the technical assistance review.

Answer:

Contact Lorryne Hayes to set up an appointment for the date notated in the RFP. Bring your proposal or what has been completed of the proposal by that date for review. Lorryne will review the proposal to make sure it includes all critical elements. You will leave with a document that states what is missing in your proposal. This meeting is optional.

Children's Literacy Instruction and Maintenance RFP

Questions & Responses

Question 5:

1.9 REQUIREMENTS FOR SIGNING PROPOSAL: The Proposal Signature Form must be completed. This form must be signed in blue ink by an authorized representative of the firm as defined below: If a corporation (for-profit or not-for-profit), the CEO, President, or Vice-President may sign.

- Our authorized signed for proposals and forms is the Chief Financial Officer. Will the Juvenile Welfare Board accept proposal signatures from the Chief Financial Officer?

Answer:

Yes, if they are the authorized signer for your organization. If the person signing is not reflected in 1.9 as assumption of authority, you must include in your Proposal submission, official documentation authorizing the individual to sign.

Question 6:

2.3 TARGET POPULATION

- Does the Juvenile Welfare Board of Pinellas County have a process to determine which students qualify for the program with a score of 2 or below on their Florida Standards Assessment English Language Arts (ELA) Assessment or be in or below the fortieth percentile on the Measure of Academic Progress (MAP)?

Answer:

The Proposer will work collaboratively with parents and the Pinellas County School system to identify those children who qualify for the program.

Question 7:

2.5 SCOPE OF WORK: (a) Collaborations: The program must collaborate with the Pinellas Grade-Level Reading Campaign, Early Readers Future Leaders.

- What type of collaborations will be accepted?

Answer:

Collaborations should strengthen the quality of the literacy programming – an example may be a partnership with a local library for greater access to books or collaborations that increase capacity for numbers served.

Question 8:

Collaborations-can you clarify what JWB is looking for aside from Early Readers Future Leaders collaborations i.e. large multi-organization teams? Across schools, NGOs?

Children's Literacy Instruction and Maintenance RFP

Questions & Responses

Answer:

Collaborations should strengthen the quality of the literacy programming – an example may be a partnership with a local library for greater access to books.

Question 9:

3.2 Narrative Response- Maintenance Program Component: #20. Describe the outreach, recruitment, and retention plan for the maintenance program participants, including the outreach and engagement of the participants' families/caregivers. Include how you intend to continually engage and motivate participants.

- With a two-year budget submission, how long does the continual maintenance program last? Does this extend past the two-year budget timeline?

Answer:

The request for a 2-year budget is to allow JWB to evaluate both first-year (start-up) costs associated with the program and annualized operating costs. The intent of JWB to continue funding of the program based upon the direction of the Board.

Question 10:

Is there is a minimum and/or a maximum amount to apply for with this opportunity?

Answer:

There is no minimum and the maximum to request is up to \$1,169,600.

Question 11:

Will there be a copy of yesterday's presentation available?

Answer:

Yes, the presentation is on the JWB funding page <https://www.jwbpinellas.org/about/funding-opportunities/> under the Children's Literacy and Maintenance RFP as a file.

Question 12:

Can there be a request for additional page allowance for submission of the RFP?

Answer:

No.

Children's Literacy Instruction and Maintenance RFP **Questions & Responses**

Question 13:

3 pre and post measures

-MAP

-FSA

Can third data also be collected from school or should this be a site based independent from school assessment?

Answer:

With parental consent, school assessment data (third party) may be collected.

Question 14:

When is the MAP administered for kindergarten? My understanding is it's not always done twice in kindergarten.

Answer:

MAP testing occurs twice a year in December and April, starting in Kindergarten. MAP testing is used by public schools, but Charter schools have the option of using it.

Question 15:

Can the program start in October 2019 or only January 2020?

Answer:

The program must start by January 2020, but can start earlier.

Question 16:

On budgets, is the program budget only for Pinellas County even if you serve multiple counties with the program?

Answer:

Yes.

Question 17:

Can we get the contact information of attendees of the workshop?

Answer:

Yes, as it is a public record.

Children’s Literacy Instruction and Maintenance RFP
Questions & Responses

Question 18:

Will you send the list of organizations and individuals that attended the pre-proposal meeting to facilitate collaborations among them?

Answer:

Yes, it is a public record.

Question 19:

If we are higher ranked proposal, but you do not have a proposal for a certain geography, can we get the opportunity to serve another geography before you go to a lower ranked proposer?

Answer:

No.

Question 20:

“The provider must perform a diagnostic assessment at program entry to determine which program component (i.e. instruction or maintenance) is most appropriate.....”

For kindergarten, can we assume its instruction?

Answer:

No, all children should be assessed to determine their level of intervention.

Question 21:

“minimally once a month”

Is myon data acceptable as monthly assessment?

Answer:

No, the MyOn lexile scores are limited and do not fully assess the literacy needs of the child.

Question 22:

Can family members be utilized for “summer bridge” literacy?

Answer:

No, the literacy instruction program requires four days of programming per week and the maintenance requires two days per week. Parent engagement activities may be used as a supplement to the program year around.

Children's Literacy Instruction and Maintenance RFP **Questions & Responses**

Question 23:

Does JWB have access to the school district data to measure “absences from school?”

Answer:

Yes, JWB does have access to the school district data for absences, but can only report out on an aggregate level.

Question 24:

Is there a minimum target service level JWB is looking for per region? I.e. Since measuring individual learner outcome/instruction of participants from 170K in Pinellas co., min 10%. N, S., Mid County or 20%?

Answer:

No.

Question 25:

Service Days-Are you looking for 4 +2 =6/wk. or okay to overlap 4 & 2→ 4 total service days both instruction & Maintenance?

Answer:

Four days are required for instruction programming and two days for maintenance programming. A child receives one service at a time – a child will not receive instruction and maintenance simultaneously.

Question 26:

My program is faith based and we have a spiritual component. Are we eligible to receive funds through JWB?

Answer:

Please see section 2.4 Qualifications and section III.4 of JWB's Board policy which states that JWB will not consider funding for services or programs requiring worship or religious instructional activities as a condition of participation.

Question 27:

Where can I find information on Early Readers Grade Level Reading Campaign?

Children's Literacy Instruction and Maintenance RFP **Questions & Responses**

Answer:

The community solutions action plan which was the plan that was submitted to the national campaign for grade level reading in order for the Pinellas campaign to receive the national designation is available on the JWB website at <https://www.jwbpinellas.org/focus-impact/school-success/grade-level-reading/> under "Grade-Level Reading Resources." The Early Readers Future Leaders Campaign Highlights handout that was available during the Pre-Proposal Conference has been updated and can be found on our website <https://www.jwbpinellas.org/about/funding-opportunities/> under the Children's Literacy Instruction and Maintenance RFP.