

Early Learning Center Clinical Consultation and Intervention Services RFP **Questions & Responses**

Question 1:

It appears that some of the sites may be contracted with ELC and serve SR funded children-some may be contracted and not serve SR kids but stay contracted for other reasons-can we assume despite that-all centers conduct classroom assessments of some type and they all conduct screenings on kids (ASQ/ASQSE)?

Answer:

The sites do conduct ASQ, ASQ SE may be dependent on the site. All of the Centers utilize Creative Curriculum and monitor progress three times a year using Teaching Strategies Gold.

Question 2:

How does this RFP ensure that racial and ethnic equity are addressed in proposed consultation and intervention methods and performance measures?

Answer:

Please see Addendum #1, additional qualifications have been added, definition of cultural competency has been added, and additional questions have been added.

Question 3:

Will racial and ethnic equity be part of criteria?

Answer:

Please see Addendum #1, additional qualifications have been added, definition of cultural competency has been added, and additional questions have been added.

Question 4:

The tracking of preschool expulsion is not included in the list of performance measures. Why not?

Answer:

JWB encourages Centers not to expel students in order to maintain continuity of care. This is why reducing expulsion is not a performance measure.

Question 5:

How are families and the neighborhoods/communities where programs are located involved in the evaluation of proposals and award recommendations?

Answer:

All of the centers and programs that refer families to centers, included feedback in the RFP. JWB staff also go out to do observations and talk to families. Our team includes a director from UCM on the evaluation team.

Early Learning Center Clinical Consultation and Intervention Services RFP **Questions & Responses**

And from the community, our team includes CEO and President of Boys and Girls Clubs of the Suncoast and Kinship Program Manager from Children's Home Network.

Question 6:

Do all staff have to be licensed? Can the supervisors be licensed and provide supervision to master's level clinicians with two years post master's experience with children?

Answer:

Yes, all program staff need to be licensed. No, the clinicians must be licensed, in addition to the supervisors. All program staff providing supervision, consultation, and clinical services need to be licensed. Administrative staff would not need licensure.

Question 7:

On page 14 you state:

"In order to meet the objectives of the proposed multi-disciplinary model, program staff must be licensed at a Masters level or above in the mental health field (e.g., social work, psychology, counseling, marriage and family therapy) to practice in the state of Florida with a minimum of two years of post-licensure experience with Young Children."

To clarify - If the Masters level counselor has 2 years of experience with young children, but the experience is entirely or mostly before the licensure occurs, they are not eligible?

Answer:

Please see Addendum #1, qualifications have been updated in regards experience in relation to licensure.

Question 8:

We understand page 14, 2.3 to mean that all team members must be licensed masters-level staff with two years post licensure experience with young children. To clarify, an employee with a graduate infant-family mental health certificate with two years combined experience between post masters and post licensure experience with young children would NOT be eligible to provide services under this funding?

Answer:

Please see Addendum #1, qualifications have been updated in regards experience in relation to licensure.

Question 9:

Under Child-Specific Interventions

b. observations-can you define "wide scope" observations and assessments?

Early Learning Center Clinical Consultation and Intervention Services RFP **Questions & Responses**

Answer:

JWB is requesting the Proposer to, “Describe the method and instruments used for observations in classroom environment and for identifying children who may require more in-depth individualized intervention services. If available, attach the specific instruments.”

Question 10:

Under Intake and Screenings

c.-is there flexibility to consider other perspectives on the timeline? 2 days to schedule and 20 days to complete all assessment is not sufficient in high-risk families. Quality infant mental health assessment requires time.

Answer:

This is the minimum requirement; however if you are unable to meet the requirement please include your proposed timeline and rationale in response to question 17 in the Narrative Response.

Question 11:

What is being done to address staff turn-over in Centers as a continual challenge to the success of this type of approach is high staff turnover.

Answer:

This RFP is part of what is being done to address high staff turnover.

Question 12:

Do we need financials and all other addendum items from all agencies if proposal is a partnership proposal?

Answer:

No, just for the lead entity. Only one entity can apply within the partnership. JWB would require that all costs related to subcontracts be identified within the total program budget.

Question 13:

First budget 1/1/20-9/30/20 Amount 300,000 vs. 506,250?

Answer:

JWB has budgeted \$300,000 for the current year (FY19); however this contract will not begin until 01/01/2020, which is FY20. JWB has budgeted \$675,000 in FY20’s preliminary budget.

Early Learning Center Clinical Consultation and Intervention Services RFP **Questions & Responses**

Question 14:

2nd budget 10/20-9/21 amount \$675,000?

Answer:

JWB adopts a written budget annually. The budget for FY21 has not yet been proposed, but there is currently \$675,000 forecasted for FY21.

Question 15:

Other funding source mandatory?

Answer:

No, other funding sources are not mandatory but all program funding sources must be included in the Proposed Program Budget.

Question 16:

Limits in budget narrative words?

Answer:

No, but if you encounter problems with the spreadsheet, or any forms, please contact Lorraine Hayes.

Question 17:

Any disallowed expenditures?

Answer:

Yes, there is a link to JWB's financial policies for funded programs in section 3.3 of the RFP. Proposers should be aware that the list is not all-inclusive or comprehensive but is a good guideline for the types of costs JWB does not allow.

Question 18:

When services are provided related to proposed services under this RFP that are Medicaid eligible, is the provider able to bill for those services? If the answer to that is yes, should we include a projected amount of Medicaid revenue in our proposed budgets?

Answer:

If a participant receives services in this program and is Medicaid eligible, Medicaid must be billed (assuming you have a contract with Medicaid) and these revenues must be included in the proposed total program budget.

Early Learning Center Clinical Consultation and Intervention Services RFP **Questions & Responses**

Question 19:

For the Proposal signature form, you indicate that the CEO, President or Vice-President should sign. We have an interim CEO, and the state board has a Chair and Vice-Chair, are all of these people able to sign? If the CEO is not available, but she has designated another position to sign such as the CFO, is that acceptable?

Answer:

See instructions in section 1.9 of the RFP.

Question 20:

Re the required W-9, we have one signed in January 2019, is that considered “current” ?

Answer:

If the signed W-9 that is submitted is on the October 2018 IRS form, it would be considered current.

Question 21:

What is the composition of the ideal team, if such has been identified? Specifically, is there any preference from the funder regarding how many staff on each team, how many teams total, and/or the team to center ratio, or is this left up to the applicant to inform?

Answer:

In question 11, the Proposer will address the composition of the team(s). As stated in the RFP, *Continuity of staff assignments to each Center is vital in developing a trusting working relationship and providing continuity of care.*

Question 22:

Where are staff expected to be housed (co-located at the centers or not)?

Answer:

There is no expectation for the staff to be co-located at the centers.

Question 23:

Is a Behavior Analyst expected to be on the team(s)?

Early Learning Center Clinical Consultation and Intervention Services RFP
Questions & Responses

Answer:

A Behavior Analyst is not required on the team. However, if the Behavior Analyst is on the team, they must meet the qualifications of the program staff.

Question 24:

Are all of the children in the center eligible for services, including those children who are in out of home care? In foster care or relative care. Any child removed from their home.

Answer:

All children who attend any of the 10 centers included in the RFP are eligible for services.

Question 25:

Does JWB have a list of preferred standardized assessment instruments?

Answer:

No, JWB does not have a list of preferred standardized assessment instruments.