



JUVENILE WELFARE BOARD JOB OPPORTUNITY

November 27, 2019

HIRING RANGE: \$54,323.36-69,971.20 (PG-23)

The Juvenile Welfare Board offers a comprehensive benefits package, including medical, vision, dental, and life insurance as well as vacation and sick leave, tuition reimbursement, and participation in the Florida Retirement System among other benefits.

Position Title: Senior Strategic Researcher
Reports to: Chief Administrative Officer

Department: Administrative Services
Status: Exempt

Position Purpose: This position extracts and analyzes community data to support data-driven decision-making by JWB staff and Governing Board.

Key Responsibilities:

- Analyze extracted data from large datasets (US Census, FL Department of Education, etc.) to identify trends or new emerging information
- Synthesize data and use data visualization techniques to assist in communicating information to staff, Board, community
- Present research findings to internal audiences, including peers, co-workers, and managers
- Work with information technology staff to validate the annual update of demographic and community level data housed on the JWB website
- Provide primary research information for the creation of data stories for the JWB website and other applications; assist with the production of these stories throughout the year
- Work cooperatively on inter and intra departmental teams to support identification of children's needs in Pinellas County
- Develop and administer qualitative surveys to community stakeholders to gain insight and inform JWB leadership
- Work in concert with the program evaluation staff to research design and statistical analysis to support the development of a Scope of Work for longitudinal studies
- Conduct literature searches on a variety of topics and write summaries to assist in organizational decision-making
- Provide research and writing support to the internal Council On Accreditation (COA) team
- Participate in National Neighborhood Indicators Partnership (NNIP)
- Other duties as assigned

Specifications:

- Master's Degree in social or behavioral services, Planning, Public Administration, Health Administration, Communications, Psychology, or related field
- Minimum of five years' experience in applied services research, community data research, and/or community needs assessment utilizing approved research methodologies and best practice techniques
- Understanding of database modeling concepts
- General knowledge of Statistical Package for the Social Sciences (SPSS) to assist with analysis
- Able to translate research insight to design strategy
- Demonstrated knowledge of US Census data
- Ability to use Microsoft Word, Excel, PowerPoint, and spreadsheet applications, including working with Pivot tables
- Self-starter, fast learner, and a team player
- Detail-oriented and solution-focused
- Advanced writing and communication skills
- Ability to present complex technical information to diverse audiences in an understandable format

Additional Requirements:

- Successfully pass a Level 2 background screening as required by Ch. 435 Florida Statutes
- Possess a valid driver's license and access to reliable transportation

Please submit resumes by Friday, December 20, 2019 to:
Juvenile Welfare Board of Pinellas County, Attn: Human Resources Dept.
14155 58th Street N. Clearwater, FL 33760

email: hr@jwbpinellas.org or fax: 727-453-5610 Website: www.jwbpinellas.org

The Juvenile Welfare Board is an equal opportunity employer. The Juvenile Welfare Board is an E-Verify Employer. Certain service members and veterans, and the spouses and family members of the service members and veterans, receive preference and priority in employment by the state and are encouraged to apply for the positions being filled.

Applicants interested in claiming Veterans' Preference please apply at: www.jwbpinellas.org

All applicants are advised that applications in Florida become a matter of public record upon receipt.