



Juvenile Welfare Board

Investing in children. Strengthening our community.

MIDDLE SCHOOL ACADEMY PRESENT RECOMMENDATIONS TO THE EXECUTIVE TEAM MEETING

WEDNESDAY, JUNE 3, 2020 AT 3:00 PM

ZOOM WEBINAR

REVISED AGENDA

I. WELCOME AND INTRODUCTIONS

Lorrayne Hayes

II. PURPOSE OF THIS MEETING

Lorrayne Hayes

III. BACKGROUND INFORMATION

Lorrayne Hayes-Presentation added June 1, 2020

IV. EVALUATION COMMITTEE RECOMMENDATION AND DISCUSSION

Evaluation Committee and Executive Team

V. OPEN AGENDA

The Juvenile Welfare Board welcomes input from the public. Public Presentation Procedures are available to assist with addressing the Committee.

VI. ACTION

- **Recommend Finalist for Award to the Finance Committee**

VII. ADJOURN

FUTURE MEETING SCHEDULE

- Thursday, June 25, 2020, Present Recommendations to the JWB Finance Committee at 1:30 PM
- Thursday, July 9, 2020, Board Action to Award at 9:00 AM



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**MIDDLE SCHOOL ACADEMY
REQUEST FOR PROPOSALS**

AGENDA

- I. WELCOME AND INTRODUCTIONS
- II. PURPOSE OF THIS MEETING
- III. BACKGROUND INFORMATION
- IV. EVALUATION COMMITTEE
RECOMMENDATIONS AND DISCUSSION
- V. OPEN AGENDA
- VI. ACTION
- VII. ADJOURN

MEETING PURPOSE

Evaluation Committee presents the top proposal and the recommendation to the JWB Executive Team for consideration in developing the final recommendation.

Public comments will be heard prior to the Executive Team taking action.

OBJECTIVE

To select a qualified agency to create a Middle School Academy at Azalea Middle School.

Middle School Academies are a blend of academic and multipurpose out-of-school time (OST) models designed to help middle school students improve their academic success, promote their social and emotional growth, increase family involvement, and improve a student's behavior in, attachment to, and engagement with school.

OBJECTIVE

Model includes:

- academic project based learning,
- personal enrichment activities,
- small group targeting tutoring,
- and family engagement activities.

Positive relationship between the school and the provider is critical to identify and recruit the youth in need of out-of-school time programming and the success of the youth enrolled.

PERFORMANCE MEASURES

The program will be measured on the following outcomes:

- 70% of participants will attend 70% or more of program days.
- 75% of eligible participants will take the Out-of-School Time Survey
- 60% of participants will show growth on the Florida Standard Assessment ELA exam.
- 60% of participants will show growth on the Florida Standard Assessment Math exam.
- 90% of eligible participants will have a parent/family member attend the designated family engagement activity (i.e. parent/teacher conference, family engagement event, etc.).
- 85% of participants will miss less than 10% of school days due to unexcused absences.
- 75% of participants with no more than one (1) school suspension.

PERFORMANCE MEASURES

Minimum service requirement:

The program must be able to serve at least 7% of the prior year's total school enrollment. For example, if the school had 100 students enrolled in the 19-20 school year, the program must be able to serve at least 7 students during the 20-21 school year.

JWB reserves the right to add, remove, or change any performance measure after the grant is awarded.

EVALUATION CRITERIA FOR ROUND 2 AND ROUND 3

<u>Evaluation Criteria</u>	<u>Weight</u>
Academic Programming	30%
Enrichment Programming	30%
Family Engagement	15%
Qualifications and Experience	15%
<u>Budget and Cost Effectiveness</u>	10%
Total Potential Points	100%

EVALUATION SCORE DEFINITIONS

3: Meets, with moderate gaps

- Generally fulfills the need with a few exceptions; some nuances or outlying aspects of the issue are unaddressed.

4: Meets, with minor gaps (no compromise required)

- Satisfies all requirements with adequate detail.
- Offers some significant strengths or numerous minor strengths that are not offset by weaknesses. There exists an overall low to moderate degree of risk of the proposer not meeting the requirements.

5: Fully meets or exceeds all requirements of the section

- Satisfies all requirements with extensive detail.
- Offers numerous significant strengths that are not offset by weaknesses. There exists an overall low degree of risk of the proposer not meeting the requirements.

EVALUATION SCORES FOR ROUND 2

Boys and Girls Clubs of the Suncoast	Criteria	Karen	Patrick	Saby	Stacey	Weighted Average	Average Score
	Qualifications and Experience (1-5) 15%	4	4	5	4	12.75	4.25
	Academic Programming (1-5) 30%	4	4	4	4	24.00	4.00
	Enrichment Programming (1-5) 30%	4	4	5	5	27.00	4.50
	Family Engagement (1-5) 15%	4	4	4	5	12.75	4.25
	Budget and Cost Effectiveness (1-5) 10%	4	3	5	3	7.50	3.75
	Total	80	78	91	87	84.00	

YMCA of Greater St. Petersburg	Criteria	Karen	Patrick	Saby	Stacey	Weighted Average	Average Score
	Qualifications and Experience (1-5) 15%	3	4	5	4	12.00	4.00
	Academic Programming (1-5) 30%	3	3	5	3	21.00	3.50
	Enrichment Programming (1-5) 30%	3	3	5	4	22.50	3.75
	Family Engagement (1-5) 15%	3	4	5	4	12.00	4.00
	Budget and Cost Effectiveness (1-5) 10%	4	4	5	3	8.00	4.00
	Total	62	68	100	72	75.50	

IMPORTANT ROUND 3 EVALUATION INFORMATION

Round 3 Scores: The Evaluation Committee scores the Proposers again based on the following:

- Original Proposal that was submitted by Proposers;
- Follow-up questions and answers with the Proposers;
- An interview of staff proposed to be assigned to these services.

YMCA of Greater St. Petersburg withdrew their proposal.

EVALUATION SCORES FOR ROUND 3

Boys and Girls Clubs of the Suncoast	Criteria	Karen	Patrick	Saby	Stacey	Weighted Average	Average Score
	Qualifications and Experience (1-5) 15%	4	4	4	5	12.75	4.25
	Academic Programming (1-5) 30%	4	4	4	4	24.00	4.00
	Enrichment Programming (1-5) 30%	4	4	5	5	27.00	4.50
	Family Engagement (1-5) 15%	4	4	4	5	12.75	4.25
	Budget and Cost Effectiveness (1-5) 10%	3	3	4	3	6.50	3.25
	Total	78	78	86	90	83.00	

CRITICAL RFP ACTIVITIES



- 01/10/20: RFP Released
- 01/23/20: Optional Pre-Proposal Conference
- 02/10/20: Proposal Submission Due Date
- 03/05/20: Evaluation Committee Meeting
- 05/22/20 Interview Top Proposer
- 05/22/20: Evaluation Committee Meeting
- 06/03/20: Present Recommendations to the JWB Executive Team
- 06/25/20: Present Recommendations to the JWB Finance Committee
- 07/09/20: Board Action to Award
- 07/10/20: Announce Intent to Award
- 08/01/20: Execute Agreement

IMPORTANT RFP CHANGES DUE TO COVID-19

Program start date requirements were updated based on the adjusted procurement schedule.

- Original program start date:
 - ❖ Must start serving participants by the start of the 2020/2021 school year.
- Updated program start date:
 - ❖ preferably start serving participants by the start of the 2020/2021 school year, but must start serving participants by January 1, 2021.