

## **Non-Operating and Capital Projects RFA** **Questions & Responses**

### **Question 1:**

If an individual site is currently on a CAP (Corrective Action Plan), is the organization going to be prohibited from applying for this grant for other sites or programs that are currently funded by JWB?

#### **Answer:**

The minimum criteria states that “the Applicant is not currently on a JWB Corrective Action Plan or Performance Improvement Plan;” therefore, for the above situation, the Applicant is ineligible.

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### **Question 2:**

If we are requesting SAAS licensing, that is per user per month, are we able to include the total cost of the user for 12 months into the grant budget?

#### **Answer:**

Yes, software licensing for the initial year is eligible. Typically, the first year is charged up front for licenses. However, make sure in the application, it states how your agency will be paying for it in subsequent years.

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### **Question 3:**

Can you use this funding to purchase land or build a new building?

#### **Answer:**

No, see section 2.5 of the RFP for Ineligible Operating Expenses. Acquisition of real property is an ineligible expense according to JWB Board policy (III-4. In-Eligible Expenses).

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### **Question 4:**

Is electronic signature allowed on Form 1?

#### **Answer:**

Yes.

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### **Question 5:**

Sometimes during this pandemic, it is difficult to get three vendors to come does estimates on property. We can ask but cannot guarantee that they will come or give quotes on a timely basis. How should this be dealt with?

#### **Answer:**

You must attempt to obtain quotes from at least three vendors. If you are unable to receive three responses, attach a written justification to Form 4 documenting the attempts that were made to solicit three quotes and why they were unable to be obtained.

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### **Question 6:**

Would repairing leaks in a building and then replacing floors damaged by the leaks fall under one project?

#### **Answer:**

Typical repairs and maintenance are considered operating expenses. However, if the leak does not fall under typical maintenance and the floor was damaged from the leak, this would be considered one project.

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### **Question 7:**

Subscription services are usually monthly or annually. Does that mean that JWB will only fund one year's worth of Subscriptions? For example, office 365, Docusign, etc.

#### **Answer:**

Yes, subscription services for the initial year is eligible. Typically, the first year is charged up front for subscriptions. However, make sure in the application it states how your agency will be paying for it in subsequent years.

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### **Question 8:**

If two projects are submitted, will they be evaluated separately so you might get one and not the other?

#### **Answer:**

Yes, each project will be evaluated separately and receive its own score.

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### **Question 9:**

Will the grant permit us to purchase a perpetual license for an IT product? This would be a one-time, up-front cost that provides us with a software license that does not expire. The agency would then pay the ongoing maintenance costs of the license.

#### **Answer:**

Yes, the one-time, up-front cost for the license is eligible. However, make sure in the application it states how your agency will be paying for the maintenance costs in subsequent years.

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### **Question 10:**

Can we request funding to purchase a vehicle?

- a. If vehicles are permissible, are there purchasing guidelines/requirements?
- b. Are there specific insurance requirements?
- c. Can extended warranties be included in the request if paid upfront?

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**Answer:**

Yes, vehicles can be purchased.

- a. See section 2.3 of the RFA.
  - b. Yes, see attached Attachment 1-Automobile Insurance Requirements. Insurance is an operating expense and is not eligible for award in this RFA. However, make sure in the application it states how your agency will be paying for it and any other operating expenses for the project.
  - c. Yes.
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**Question 11:**

Are health-focused capital improvements allowable (e.g., U/V Light Room Sanitizer, Smart Building HVAC for air quality, Antimicrobial coating with fogger)?

**Answer:**

Yes, these are eligible expenses.

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**Question 12:**

Can we apply for the RFP if we are on an official Corrective Action Plan?

**Answer:**

See response for Question 1.

## Attachment 1-Automobile Insurance Requirements

<b>Type and Passenger Capacity of Transportation</b>	<b>#1 Limits*</b> <i>For vehicles transporting program participants</i>	<b>#2 Limits</b> <i>For vehicles for other business use other than transporting participants</i>
Taxi service	\$100,000 per person \$250,000 per accident \$50,000 property damage	\$100,000 per person \$250,000 per accident \$50,000 property damage
Ride Share	\$1,000,000**	\$1,000,000**
1-5 passengers per vehicle (including driver)	\$2,000,000	\$500,000
6-10 passengers per vehicle (including driver)	\$3,000,000	\$500,000
11-20 passengers per vehicle (including driver)	\$5,000,000	\$500,000
21 or more passengers per vehicle (including driver)	\$5,000,000	\$500,000

*\* If a vehicle which will be transporting passengers is owned by the agency or operated by an employee of the agency, then the agency itself must provide the required limit of insurance for the passenger-transporting vehicle. If the agency contracts the transportation service to another company which owns and operates the vehicle, then the agency is required to maintain on file verification of the required limit of insurance from the transportation company.*

*\*\*Limit applies at all times that rideshare driver is transporting passenger in a pre-arranged ride. Rideshare provider must also agree to comply with all requirements of Florida Statute 627.748.*