



Date: April 1, 2021
To: All Potential Proposers
Subject: ADDENDUM #1 Audit Services RFP

The Juvenile Welfare Board's RFP for Audit Services RFP is modified as follows. Note that the old language is struck through and new language is indicated by **red, bold font**.

1. Section 1.13 EVALUATION, Round 3 Evaluation, Financial Resources

Modify section as follows:

Financial Resources

Proposers selected for short-listing in the evaluation shall be required to provide documentation of their financial resources for providing services and meeting other financial obligations. Such documentation shall include a copy of Proposer's most recent year's audited financial statement summaries and the notes to the financial statement, or an individual tax return and personal financial statement of net worth for the most recent year if Proposer is an individual proprietor, **or privately-held companies wishing to maintain confidential financial information must attach information detailing the firm's stability including a Dunn & Bradstreet Report (D & B).**

2. Section 2.3 MINIMUM QUALIFICATIONS

Modify section as follows:

3. The firm must meet the standards for financial audits contained in *Governmental Auditing Standards* issued by the Comptroller General of the United States (the yellow book) and Laws and Rules of Florida Board of Accounting Chapter 455 and 475, F.S. ~~Chapter 21 AFAC.~~

3. Section 2.4 SCOPE OF WORK, 1. EXAMINATIONS, C. Additional Services

Modify section as follows:

C. Additional Services –If during the contractual period covered by the agreement, additional services are needed, the firm may provide these services upon terms and conditions mutually agreed upon by JWB and the Firm. A schedule of standard hourly billing rates shall be provided in Form ~~43~~, Fees.

4. Form 2-Proposer's Affidavit is hereby replaced by the attached updated Form 2-Proposer's Affidavit

All other requirements, terms and conditions of the RFP remain unchanged. Questions regarding this RFA shall be directed to rfp@jwbpinellas.org.

Receipt and acceptance of an RFP addendum is to be acknowledged by signing and returning this document with the proposal. Failure to do so may subject you're application to rejection.

I certify receipt of the addendum.

_____	_____	_____
Company Name	Authorized Signature	Date

FORM 2 – PROPOSER’S AFFIDAVIT

This sworn statement is submitted to the Juvenile Welfare Board of Pinellas County

By: _____

For: _____

Whose business address is: _____

Certifies the following statements (initial next to each statement):

_____ 1. The firm is a member of the American Institute of Certified Public Accounts (AICPA) and the Florida Institute of Certified Public Accountants (FICPA).

_____ 2. The firm meets the standards for financial audits contained in *Governmental Auditing Standards* issued by the Comptroller General of the United States and Laws and Rules of Florida Board of Accounting Chapter 455 and 475, F.S.

_____ 3. The firm is independent of Juvenile Welfare Board of Pinellas County as defined by U. S. Generally Accepted Auditing Standards (GAAS).

_____ 4. The firm has passed its recent external Peer Review which includes a statement whether that quality control review included a review of specific government engagements.

_____ 5. The firm agrees to provide documentation of their financial resources pursuant to Section 1.13 of the RFP should the firm be selected for short-listing in the evaluation stage.

(Signature)

(Date)

Witness

(Signature)

(Date)