



New Strategically-Aligned Programs for School Success and School Readiness

Questions & Answers

Question 1

How do we find out what the licensing requirements are?

Answer:

JWB highly encourages Proposers to contact Pinellas County Licensing Board (PCLB) to find out the licensing requirements for their proposed program before submitting their Proposal. Information regarding licensing requirements, as well as contact information for Pinellas County Licensing Board, can be found at <https://pinellas.floridahealth.gov/programs-and-services/environmental-health/pclb/>.

Question 2

Is Pinellas County Licensing Board (PCLB) a department within JWB?

Answer:

No, the Pinellas County Licensing Board is a separate entity.

Question 3

In our Proposal, should there be more than one Form 2-TSL/Methodology submitted for each year?

Answer:

No, you only need to submit one Form 2-TSL/Methodology to capture a full year of programming.

Question 4

In the Form 2-TSL/Methodology, are Target Service Levels for the whole program?

Answer:

Yes.

Question 5

How do we fill out the Service Component section in the Form 2-TSL/Methodology if our program has several service components?

Answer:

The Proposer needs to replicate the table for each service component.

Question 6

Is there a word limit for the responses in the Service Component table in the Form 2-TSL/Methodology?

Answer:

There is no word limit for the responses in the Service Component table in the Form 2-TSL/Methodology.

Question 7

For job descriptions, would this only include program staff or should management job descriptions be included?

Answer

Job descriptions for the entire program should be included. If management is part of the total program budget, then management job descriptions should be included.

Question 8

What is the expected length of the narrative?

Answer:

There is no word or page limit for the Narrative in the Proposal. The only document that contains a word limit is in the TSL-Methodology Form.

Follow Up: Is there a ball park? There is a huge difference between five pages and twenty pages of narrative.

Answer:

There is no page limitation because some programs may require more detail than others. JWB wants the Proposers to have the space to respond to the questions to effectively communicate the information they feel is necessary for the Evaluation Committee.

Question 9

Do you want the implementation plan and timeline in narrative form or is a chart / graph acceptable?

Answer:

An attached chart, graph, or table is preferable. However, this is up to the Proposer.

Question 10

Can we use an alternate location for the project if we cannot secure what is listed in the LOI? For example, if we cannot secure a Title 1 school for a location, can we have the project location secured in the same area and provide transportation?

Answer:

Yes, if the location needs to change, please include the information in the RFP. What cannot change in your Proposal is the program; the Proposal must be for same program as selected in the LOI Phase. If considering transportation, ensure that information is communicated in the RFP. Also, review the insurance requirements for transportation and be sure to consider the insurance in your review of the Program Contract (insurance requirements) and in your budget.

Question 11

What is the contact information for the Pinellas County Licensing Board?

Answer:

See Answer to Question #1.

Question 12

\$100,000 for the 6-month period or \$100,000 for 18 months?

Answer:

The \$100K minimum requirement refers to the annualized (12 months) request amount.

Question 13

How far off the budget estimate can we be?

Answer:

The proposal budget can vary from the original LOI budget, but it must meet the minimum of \$100,000. There are no requirements on the variance between the LOI budget estimate and your Proposal budget.

Question 14

For 3.0 proposal requirement, is there a word count? Are bullets or narrative expected?

Answer

There is not a word count or page limit for this RFP. A Proposer can use bullets or narrative, this is up to the Proposer and how the Proposer feels the information can be communicated most effectively.

Question 15

For data entry, do we de- identify children's names?

Answer

The data quality manual shows the data required for individual tracking. Individual participant level data includes children's names, data of birth, etc.

Question 16

Can you define subcontractor? Do you consider ASL or language interpreters to be subcontractors? We sometimes have to hire them for our deaf/blind clients.

Answer

If the services are a provision of direct service delivery, a subcontract assessment would need to be completed. On the JWB website, there is a subcontractor assessment. Please answer the questions, as it will help to determine if they would be a subcontractor or not.

Question 17

Do high schoolers who turn 18 before graduation qualify?

Answer

Youth who enter the school year under the age of 18 qualify. Additionally, students age 18 or over that are still receiving school-based services also qualify.

Question 18

Our accreditation of state contracts doesn't require any licensing of our facility. Would this be considered an exception?

Answer

Please contact Pinellas County Childcare Licensing about the services and licensing requirements. They are the agency that can answer questions about requirements and exceptions surrounding licensing.

Question 19

Special Conditions: If an agency is co-locating services with a licensed afterschool provider, can they provide the partner's license per Special Condition 1 and Special Condition 2, and their afterschool Network Quality Assessment?

Answer

Yes, if the site is licensed and your program is adding a service to the same children at the same location. However, please contact Pinellas County Childcare Licensing about the services and licensing requirements. They are the agency that can answer questions about requirements.

Question 20

In the RFP it states that this funding is only valid through 9/30/2024, will funded agencies need to rebid for program funding beyond 9/30/2024?

Answer

It is anticipated that JWB will issue recurring annual agreements, assuming funds continue to be available and the agency and program remain in compliance.

Question 21

How many JWB Early Learning Centers are in the following zip codes: 33705, 34688, 34685, 34683, 34698, 33774, 33773?

- Of the Early Learning Centers in these zip codes, how many of them have school readiness services to address disruptive behaviors?
- Of the Early Learning Centers in these zip codes: 1) what are the enrollment rates, 2) what are the turnover rates of teachers, 3) how many children are subsidized by ELC or JWB, and 4) the number of referrals made for behavior and developmental delays, etc.?
- Can JWB provide data similar to the data that was provided in the 2019 Early Learning Center Clinical Consultation and Intervention Services RFP in attachment D?

Answer

The following are Early Learning Centers that are funded by JWB and their addresses:

| Center Name | Address |
|--|---|
| Lealman YMCA Preschool Academy | 5175 45 th Street North, St., Petersburg, FL 33714 |
| Learning Empowered Children of the World Preschool | 1801 62 nd Avenue North, St. Petersburg, FL 33702 |

| | |
|--|--|
| Operation PAR North Development Center & Parenting Education | 13800 66 th Street North, Largo, FL 33771 |
| Operation PAR South Child Development Center & Parenting Education | 1930 4 th Street South, St., Petersburg, FL 33705 |
| PARC Discovery Learning Center | 3100 75th St N, St. Petersburg, FL 33710 |
| R'Club Frances Breeden Center | 1235 Holt Ave, Clearwater, FL 33755 |
| R'Club Gateway Center | 211 South Missouri Ave, Clearwater, FL 33756 |
| R'Club Lew Williams Center for Early Learning | 901 34 th Street South, St., Petersburg, FL 33711 |
| R'Club Early Learning Academy @ Lemon Street | 1019 E Lemon St, Tarpon Springs, FL 34689 |

JWB does not collect all of the information requested. For information regarding Early Learning Centers both funded by JWB or not Funded by JWB, the Proposer should contact the Centers directly to obtain updated and accurate data.

No, JWB does not have data readily available similar to the 2019 Early Learning Center Clinical Consultation and Intervention Services RFP in attachment D. The chart was made specifically for that RFP and has not been reproduced and therefore cannot be provided for this RFP.

Question 22

Is there internal data that JWB can share specific to School Readiness that might help inform proposals, such as underserved populations (e.g., boys of color)?

Answer

JWB suggests reviewing the Child Opportunity Index at <https://www.jwbpinellas.org/kids-data-center/>, as well as referring to School Readiness Rates available at Florida Department of Education and Early Learning Coalition sites.