



**\*In order to receive payment on the Reimbursement Date, invoices/reimbursement requests must be submitted to JWB by Close of Business on the Submission Due Date (Wednesday), to allow for proper review, and approval by JWB staff.**

**ACCOUNTS PAYABLE SCHEDULE - FY 2025**

| <b>Pay#</b> | <b>Submission Due Date *<br/>(Wednesday)</b> | <b>Reimbursement Date<br/>(Friday)</b> |
|-------------|--|--|
| 1           | 10/02/24                                     | 10/11/24                               |
| 2           | 10/16/24                                     | 10/25/24                               |
| 3           | 10/30/24                                     | 11/08/24                               |
| 4           | 11/13/24                                     | 11/22/24                               |
| 5           | 11/27/24                                     | 12/06/24                               |
| 6           | 12/11/24                                     | 12/20/24                               |
| 7           | 12/25/24                                     | 01/03/25                               |
| 8           | 01/08/25                                     | 01/17/25                               |
| 9           | 01/22/25                                     | 01/31/25                               |
| 10          | 02/05/25                                     | 02/14/25                               |
| 11          | 02/19/25                                     | 02/28/25                               |
| 12          | 03/05/25                                     | 03/14/25                               |
| 13          | 03/19/25                                     | 03/28/25                               |
| 14          | 04/02/25                                     | 04/11/25                               |
| 15          | 04/16/25                                     | 04/25/25                               |
| 16          | 04/30/25                                     | 05/09/25                               |
| 17          | 05/14/25                                     | 05/23/25                               |
| 18          | 05/28/25                                     | 06/06/25                               |
| 19          | 06/11/25                                     | 06/20/25                               |
| 20          | 06/25/25                                     | 07/04/25                               |
| 21          | 07/09/25                                     | 07/18/25                               |
| 22          | 07/23/25                                     | 08/01/25                               |
| 23          | 08/06/25                                     | 08/15/25                               |
| 24          | 08/20/25                                     | 08/29/25                               |
| 25          | 09/03/25                                     | 09/12/25                               |
| 26          | 09/17/25                                     | 09/26/25                               |
| 27          | 10/01/25                                     | 10/9/25 (September business)           |
| 28          | 10/15/25                                     | 10/23/25 (September business)          |