



JUVENILE WELFARE BOARD OF PINELLAS COUNTY

The Juvenile Welfare Board of Pinellas County (JWB) has been making the health, safety, and well-being of our county's children a priority for 75 years. We invest in partnerships, innovation, and advocacy to strengthen Pinellas County children and their families.

JOB OPPORTUNITY

JANUARY 7, 2025

The Juvenile Welfare Board offers a comprehensive benefits package, including medical, vision, dental, and life insurance as well as vacation and sick leave, tuition reimbursement, and participation in the Florida Retirement System among other benefits.

Position Title:	Senior Manager, Data Analytics	Department:	Information Technology
Reports To:	Chief Information Officer	FLSA Status:	Exempt
Pay Grade:	115	Hiring Range:	\$95,012.23 - \$125,891.20 Salary commensurate with experience

Position Purpose:

The Senior Manager, Data Analytics is responsible for planning, managing, and overseeing all aspects of data analytics and the JWB data warehouse. This position will use database development and operational knowledge (DevOps) to ensure collaboration and productivity within the data analytics team through the entire data life cycle to meet the needs of JWB.

Key Responsibilities:

- Directs, plans, organizes, develops, and manages all aspects of data analytics and the JWB data warehouse for JWB's funded agencies' financial and demographic data, including resource allocation, managing the database and cloud architecture and development, data quality, business intelligence reporting, and development of policies, practices, and procedures to properly manage the full data lifecycle needs of JWB's data sets and the data warehouse.
- Directly hires, supervises, and manages data analytics/business intelligence staff covering the following areas: data architecture, data engineering and development, dashboards and report development, and data business analysis.
- Ensures the data warehouse and its infrastructure conforms to HIPAA, FERPA, and security related policies, procedures, and assessments to ensure confidential data is protected in agreement with applicable policies, contracts, laws and regulations, and that JWB's data and cloud environment is protected with up-to-date IT security practices.
- Provides Project Management (Agile/Scrum methodologies) for a variety of projects related to the maintenance and enhancements of the data warehouse.
- Manages data requests and JWB's annual data life-cycle processes and deadlines.
- Oversees the funded agency Direct Data Uploads (DDU) process to ensure data is received timely, in the correct format, and is imported into the data warehouse and integrated properly with other data sets.
- Oversees the project management processes for new agencies/programs coming onto the DDU process to ensure successful implementation and integration of data.
- Ensures DDU communication and feedback for JWB's funded agencies is consistent, dependable and helpful.
- Reviews and approves partner data sharing agreements in collaboration with procurement, data owners, and JWB's legal to ensure data sharing agreements are complete and data can be processed as agreed upon.
- Sets priorities and balances the workload among the team to effectively meet deadlines and ensure data quality.
- Ensures staff have the proper technical skills and training needed to maintain the warehouse for optimal performance and upskilling.
- Oversees and champions documentation, data quality, and governance for the JWB data warehouse.
- Interacts with internal and external partners to develop operational procedures for the collection, storage, processing, and dissemination of quality data.
- Analyzes and resolves issues by conducting research and making decisions using IT industry best practice.
- Assures the development, design, and implementation of enhancements to the warehouse is of high quality and documented and completed within the agreed upon timelines.
- Works cooperatively with other managers and members of the Program Evaluation and Program Finance departments to ensure their data needs are met.
- Understands when to elevate risk and issues.
- Other duties as assigned.

Specifications:

- Bachelor's degree in Information Technology Management, Business Management, Computer Science, Data Analytics, or Related Field or a combination of related course work/certifications and a minimum of 5 years' experience in data analytics and database administration or similar capacity.
- 3-5 years' experience in project management and supervision of highly technical professional staff.
- Strong understanding of database development/coding and SQL Queries.
- In-depth conceptual and in-practice knowledge of modern data management, analytics, cloud infrastructure, and information visualization.
- Strong understanding of Azure DevOps, Azure SQL, Azure Synapse, Python, and Power BI.
- General knowledge of Azure cloud security best practices.

- Certified Scrum Master (CSM), via Scrum Alliance or proven experience in directing projects using the scrum methodology.
- Certified Project Manager (PMP), via PMI or proven equivalent experience with running highly technical projects.
- Ability to manage multiple streams of work.
- Ability to combine experience and independent judgment to plan work and accomplish goals from start to finish.
- Excellent customer service skills, with the ability to work within a team environment.
- Detail-oriented and has strong adherence to procedures and policy.
- Strong communication skills both verbally and in writing.

Additional Requirements:

- Successfully pass a Level 2 background screening as required by Ch. 435 Florida Statutes.
- Possess a valid driver's license and/or access to reliable transportation.

Working Conditions:

- JWB staff shall reside within the Tampa Bay area. Currently, this is a hybrid remote position and physical presence at the JWB building and other sites in Pinellas County is required as needed.

Interested applicants, please submit resumes by Monday, January 27, 2025:

Juvenile Welfare Board of Pinellas County, Attn: Human Resources Unit

14155 58th Street N. Clearwater, FL 33760

email: hr@jwbpinellas.org or fax: 727-453-5610 Website: www.jwbpinellas.org

The Juvenile Welfare Board is an equal opportunity employer. The Juvenile Welfare Board is an E-Verify Employer.

Certain service members and veterans, and the spouses and family members of the service members and veterans, receive preference and priority in employment by the state and are encouraged to apply for the positions being filled.

Applicants interested in claiming Veterans' Preference please apply at: www.jwbpinellas.org

All applicants are advised that applications in Florida become a matter of public record upon receipt