

## FY26 BUDGET DEVELOPMENT CALENDAR

*Note: Highlighted sections are required by Florida Statutes or JWBs Act.*

Color Key: **Board** / **Finance Committee** / **Internal Staff**

<u>Date*</u>	<u>Activity*</u>	<u>Participants</u>
<b>JANUARY</b>		
January 16	Board Meeting to take Action: Board Selects TRIM Hearing Dates	Board
<b>FEBRUARY</b>		
February 12	Meeting to Discuss FY26 Budget Calendar	Managers
February 21	Meeting to Discuss: 1. FY26 Budget Instructions 2. FY26 Budget Reductions 3. Program & Staff COLA % and Eligibility Recommendations 4. FY25-FY30 Lapse Projections	Executive Team, Program Finance, and Budget Staff
February 26	Meeting to Discuss: 1. Review & Approve Multi-Year Forecast Format Revisions 2. Review FY26-FY30 Interest Rate Assumptions 3. Review FY26-FY30 Property Value Assumptions	CEO, CFO, and Budget Staff
<b>MARCH</b>		
March 5	Meeting to Discuss: 1. FY26-FY30 New & Expanded Programs 2. FY26-FY30 New Staff Positions 3. Finalize FY26 Staff & Program COLA %	Executive Team, Program Finance, and Budget Staff
March 6	Finance Committee Meeting to Discuss: 1. Recommend Approval of the FY24 Annual Comprehensive Financial Report (ACFR) 2. Discuss FY26 Budget Calendar	Finance Committee
March 13	Board Meeting to take Action: Board Approves FY24 Audited Financial Statements	Board
March 17	Salary Classification and Compensation Study due to JWB	CEO and HR Staff
March 19	Personnel Calculations due to Budget Staff	HR Staff
March 26	Meeting to Discuss Funding Parameters (1st of 2 meetings): 1. Review State's Updated Ad Valorem Estimates 2. Determine Millage Rate Scenarios 3. Final FY26 Program Allocations 4. FY26-FY30 Capital RFA 5. FY26-FY30 Program Reductions	CEO, CFO, COO, Program Finance, and Budget Staff
March 26	FY26 Budget Kickoff Meeting	Managers
March 28	Meeting to Discuss Funding Parameters (2nd of 2 meetings): 1. Review State's Updated Ad Valorem Estimates 2. Determine Millage Rate Scenarios 3. Final FY26 Program Allocations 4. FY26-FY30 Capital RFA 5. FY26-FY30 Program Reductions	CEO, CFO, COO, Program Finance, and Budget Staff

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<b>APRIL</b>		
April 10	Finance Committee Meeting to Discuss: 1. Multi-Year Forecast 2. FY26 Funding Parameters	Finance Committee
April 10	Board Meeting to Discuss: 1. Multi-Year Forecast 2. FY26 Funding Parameters	Board
April 11	Finalized Personnel Calculations due to Budget Staff	HR Staff
April 11	FY26 Revenue, General Government, & Program - Direct Services Budget Submissions Due to Budget Staff	Managers
<b>MAY</b>		
May 7	Meeting to Review FY26 Revenue, General Government & Program - Direct Services Budgets	Managers
May 15	Board Meeting to Discuss: 1. Multi-Year Forecast 2. FY26 Funding Parameters	Board
<del>May 2</del> May 19	Notify Agencies of their Children and Family Program Allocation Amounts	Program Consultants
May 28	FY26 Non-Administration, Capital, and IT department Budgets due to Budget Staff	Director of IT
May 29	Meeting to Discuss: FY25, Q2 Lapse Projection	Executive Team, Program Finance, and Budget Staff
<b>JUNE</b>		
June 1	Property Appraiser Delivers Preliminary Estimates of Taxable Values F.S. 200.065(7)	Budget Staff
June 2	Meeting to Review (1st of 2 Meetings): 1. Preliminary Taxable Values 2. Five Year Forecast Scenarios 3. Key Forecast Assumptions	CEO, CFO, and Budget Staff
June 3	Meeting to Review (2nd of 2 Meetings): 1. Preliminary Taxable Values 2. Five Year Forecast Scenarios 3. Key Forecast Assumptions	CEO, CFO, and Budget Staff
June 12	Board Meeting: Presentation of FY26 Proposed Budget & Revised Five-Year Forecast JWB Act Ch. 2003-320	Board
<del>June 13</del> June 12	Meeting to Review: 1. FY26 Proposed Budget 2. Millage Rate 3. Revised Five-Year Forecast for Finance Committee	CEO, CFO, and Budget Staff
<del>June 13</del> June 20	Budgets for Children and Family Program Allocations in Grants Management Software due to JWB	Providers
June 26	Finance Committee Meeting to take Action: Review FY26 Proposed Budget, Millage Rate, & Revised Five-Year Forecast for Board Recommendation	Finance Committee

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<b>JULY</b>		
July 1	Property Appraiser Certifies Taxable Values F.S. 200.065(1)	Budget Staff
July 9	Meeting to Review: 1. Certified Taxable Values 2. Five Year Forecast Scenarios 3. Key Forecast Assumptions	CEO, CFO, and Budget Staff
July 24	Board Meeting: Adoption of Proposed FY26 Millage Rate and Proposed FY26 Budget	Board
July 29	Property Appraiser is Notified of Proposed Millage Rate and Date/Time/Place of 1 <sup>st</sup> Public Budget Hearing F.S. 200.065(2)(b)	CEO and Budget Staff
July 31	**Deadline for FY26 Budget Changes. Any other changes will be handled as budget amendments after October 1st. **	Budget Staff
<b>August</b>		
August 4	Update FY26 Proposed Budget & Five-Year Forecast with Revised Lapse Projection	Budget Staff
August 18	Property Appraiser mails TRIM Notices F.S. 200.065(2)(b)	Property Appraiser
August 28	Finance Committee Meeting to Discuss: Summary of Changes to Proposed FY26 Budget & Revised Five-Year Forecast	Finance Committee
<b>SEPTEMBER</b>		
September 8	Board Public Hearing: First Public Hearing to Adopt FY26 Tentative Millage Rate and Budget F.S. 200.065(2)(c)	Board
September 17	Advertisement of Intent to Adopt Final Millage Rates and Budget at Second Public Hearing F.S. 200.065(2)(d) and 200.065(3)	Budget Staff
September 22	Board Meeting: Ratify Finance Committee Recommendations  Board Public Hearing: Final Public Hearing to Adopt Final FY26 Budget and Millage Rate F.S. 200.065(2)(d)	Board
September 25	JWB Distributes Adopted Resolutions to the Property Appraiser, Tax Collector and State Department of Revenue F.S. 200.065(4)	Budget Staff
September 29	Final Taxable Value (DR-422) Received from Property Appraiser	Budget Staff
<b>OCTOBER</b>		
October 1	FY26 Begins	N/A
October 2	Return Form DR-422 to Property Appraiser for Certification of Final Taxable Values F.S. 200.065(6) within 3 days of receipt	Board, JWB Staff
October 22	Final FY26 Budget Posted to JWB's Website; JWB Certifies Compliance with Florida Statutes, to the Department of Revenue F.S. 200.068 (not later than 30 days after Final Public Hearing)	JWB Staff