



JUVENILE WELFARE BOARD OF PINELLAS COUNTY

The Juvenile Welfare Board of Pinellas County (JWB) has been making the health, safety, and well-being of our county's children a priority for 75 years. We invest in partnerships, innovation, and advocacy to strengthen Pinellas County children and their families.

JOB OPPORTUNITY

May 5, 2025

The Juvenile Welfare Board offers a comprehensive benefits package, including medical, vision, dental, and life insurance as well as vacation and sick leave, tuition reimbursement, and participation in the Florida Retirement System among other benefits.

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| Position Title: | Program Evaluator | Department: | Evaluation & Innovation |
| Reports To: | Associate Manager of Performance & Evaluation | FLSA Status: | Exempt |
| Pay Grade: | 106 | Hiring Range: | \$56,237.59 - \$74,514.81 Salary commensurate with experience |

Position Purpose:

This position is responsible for using research and evaluation to monitor the performance and effectiveness of programs and services relevant to JWB's strategic result areas: Early Childhood Development; School Readiness; School Success; Prevention of Child Abuse and Neglect; and Strengthening Community.

Key Responsibilities:

- Assist agencies with developing performance measures and monitoring techniques to evaluate methodological fidelity, outcomes effectiveness, and ultimately, return on investment.
- Lead third party evaluation activities as specified in contractual agreements between JWB and contracted agencies.
- Develop, implement and adhere to a timetable for evaluation activities and deliverables.
- Use data software to manage and analyze large datasets to determine outcomes.
- Identify relevant research to guide decision-making of JWB staff and Management resulting in positive outcomes for Pinellas County children and families.
- Articulate and interpret results and address questions related to program performance.
- Provide technical assistance to agencies on issues related to collection and quality of data, program development, measurement selection, and process evaluation.
- Provide support to and assist Program Consultants with program monitoring related to methodological fidelity, empowerment evaluation, data quality, improvement plan and outcomes accountability.
- Produce audience-specific evaluation reports and presentations.
- Work to identify and develop appropriate evaluation strategies as projects and initiatives evolve.
- Respond to internal and external data requests.
- Work cooperatively with cross-functional teams both internally and externally.
- Other duties as assigned or required.

Specifications:

- Bachelor's degree in human services, public administration, social science or related field. Master's degree preferred. Minimum of three (3) years' experience in research, program evaluation and/or human services evaluation.
- Include on resume relevant coursework and/or experience in any of the following: evaluation, qualitative analysis, research methods, statistics, data analysis, or related field.
- Knowledge of relevant model programs and applicable study designs.
- Knowledge of analytical and data management practices as they pertain to human services.
- Knowledge of Microsoft Office Suite programs and their essential functions.
- Proficient knowledge of Excel to manipulate, manage, and analyze large datasets.
- Knowledge in SPSS preferred.
- Skills in solution-focused thinking and adherence to detail.
- Ability to present complex technical information to diverse audiences in an understandable format.
- Ability to adapt to and be eager to learn new information in a fast-paced environment.
- Ability to communicate effectively both verbally and in writing at an advanced level.

Additional Requirements:

- Successfully pass a Level 2 background screening as required by Ch. 435 Florida Statutes.
- Possess a valid driver's license and/or access to reliable transportation.

Working Conditions:

- JWB staff shall reside within the Tampa Bay area. Currently, this is a hybrid-remote position and physical presence at the JWB office and other sites in Pinellas County is required as needed.

Interested Applicants, please submit resumes by Tuesday, May 27, 2025:

Juvenile Welfare Board of Pinellas County, Attn: Human Resources Unit

14155 58th Street N. Clearwater, FL 33760

email: hr@jwbpinellas.org or fax: 727-453-5610 Website: www.jwbpinellas.org

The Juvenile Welfare Board is an equal opportunity employer. The Juvenile Welfare Board is an E-Verify Employer.

Certain service members and veterans, and the spouses and family members of the service members and veterans, receive preference and priority in employment by the state and are encouraged to apply for the positions being filled.

Applicants interested in claiming Veterans' Preference please apply at: www.jwbpinellas.org

All applicants are advised that applications in Florida become a matter of public record upon receipt