



JUVENILE WELFARE BOARD OF PINELLAS COUNTY

The Juvenile Welfare Board of Pinellas County (JWB) has been making the health, safety, and well-being of our county's children a priority for 80 years. We invest in partnerships, innovation, and advocacy to strengthen Pinellas County children and their families.

JOB OPPORTUNITY SEPTEMBER 15, 2026

The Juvenile Welfare Board offers a comprehensive benefits package, including medical, vision, dental, and life insurance as well as vacation and sick leave, tuition reimbursement, and participation in the Florida Retirement System among other benefits.

Position Title:	Chief Financial Officer	Department:	Budget, Accounting & Program Finance
Reports to:	Chief Executive Officer	Status:	Exempt
Pay Grade:	119	Salary Range:	\$128,715.00 – \$218,815.00 Salary commensurate with experience

Position Purpose: The Chief Financial Officer (CFO) reports to the Chief Executive Officer (CEO) and serves as a member of the Executive Team. The CFO ensures the development and use of sound fiscal, contracting policies and practices that support the mission and activities of JWB. This position plans, directs and supervises the work of the professional staff and administrative support personnel engaged in the activities of accounting, budget preparation and analysis, procurement, administrative contract management and program finance.

Key Responsibilities:

- Manage the accounting, finance, procurement, administrative contract management, and program finance functions
- Oversee the preparation and presentation of the annual budget and budget forecast
- Establish projections for ad valorem revenues for forecasting revenues and millage rates
- Oversee the annual TRIM hearing in compliance with Florida State law
- Monitor financial performance by measuring and analyzing results and initiating any necessary corrective actions in conjunction with the CEO
- Develop and maintain systems of internal controls to safeguard financial assets of the organization
- Supervise the investment of JWB funds pursuant to Board direction
- Oversee compliance of annual investment policy and results
- Oversee the coordination and activities of independent auditors and the preparation of the annual financial statements in accordance with legal requirements and the annual audit
- Attend Board and committee meetings and serve as lead staff of the Finance Committee
- Oversee compliance with vendor and provider contracts
- Oversee compliance and annual review of JWB policies and procedures regarding financial, purchasing card and travel
- Oversee the recording of all fixed assets, assuring all are in accordance with state and federal regulations
- Oversee annual renewals of JWB's insurance coverage, including commercial general liability/professional liability, commercial automobile, public officials/EPLI liability and flood coverage policies
- Collaborate with insurance consultants and JWB brokers to assess risk exposure and establish insurance requirements
- Oversee the review of certificates of insurance for vendors doing business with JWB
- Recruit, train, develop, supervise, and evaluate the staff of the following units: finance, accounting, procurement, contract and risk management, and program finance
- Ensures record management is in compliance with State Laws
- Other duties as assigned

Qualifications:

- Bachelor's degree in Accounting, Business or Public Administration, Finance, Economics, or related field. Master's degree preferred
- Certified Public Accountant (CPA) or Certified Government Finance Officer (CGFO) preferred
- Ten or more years managerial experience in private or public sector, state or local government, and/or nonprofit organizations with operating budgets of \$50 million or more; governmental experience preferred
- Knowledge of best practices in government accounting, finance, contract management, and risk management
- Knowledge of Florida Sunshine and Public Records Laws; familiarity with statutory obligations of special districts
- Demonstrated leadership ability, team management, and supervisory skills
- Strong written and oral communication skills; comfortable presenting complex information at public meetings
- Excellent analytical and abstract reasoning skills, plus excellent organization and presentation skills
- Demonstrated ability to successfully manage projects until completion

Additional Requirements:

- Annually file Form 1 Statement of Financial Interests with the Pinellas Supervisor of Elections as required by Chapter 112, Florida Statutes
- Annually complete eight hours of continuing education in the subjects or courses of study related to investment practices and products (Board Policy Section V. F: Financial, V-7. Investment Policy, Q) Continuing Education)
- Successfully pass a Level II background screening as required by Chapter 435, Florida Statutes
- Possess a valid driver's license and/or access to reliable transportation

Working Conditions:

- JWB staff shall reside within the Tampa Bay area

Interested applicants, please submit resumes by Tuesday, October 6, 2026:

Juvenile Welfare Board of Pinellas County, Attn: Human Resources Unit

14155 58th Street N. Clearwater, FL 33760

email: hr@jwbpinellas.org or fax: 727-453-5610 Website: www.jwbpinellas.org

*The Juvenile Welfare Board is an equal opportunity employer. The Juvenile Welfare Board is an E-Verify Employer.
Certain service members and veterans, and the spouses and family members of the service members and veterans, receive preference and priority in employment by the state and are encouraged to apply for the positions being filled. Applicants interested in claiming Veterans' Preference please apply at: www.jwbpinellas.org All applicants are advised that applications in Florida become a matter of public record upon receipt*